

MINUTES OF MEETING  
JULINGTON CREEK PLANTATION  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Julington Creek Plantation Community Development District was held Tuesday, April 14, 2009 at 6:00 p.m. at the Julington Creek Plantation Club Multi-Purpose Room, 350 Plantation Club Parkway, St. Johns, Florida.

Present and constituting a quorum were:

Susan S. Beaugrand	Chairperson
Kathleen P. Minnis	Vice Chairman
April Spears	Assistant Secretary
Brian Pincket	Assistant Secretary
Del Dosch	Supervisor

Also present were:

James Oliver	District Manager
Wes Haber	District Counsel
Matt Maggione	District Engineer
Mike Lucas	Basham & Lucas Design Group
Stacie Hernandez	Julington Creek Plantation CDD
Jerry Hill	Julington Creek Plantation CDD
Shelly Timbol	Julington Creek Plantation CDD
Kyle Nelson	Julington Creek Plantation CDD
Brandy Benson	Julington Creek Plantation CDD
Stewart Maxwell	Dicky Smith Company
D.J. Smith	Dicky Smith Company

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Beaugrand called the meeting to order at 6:00 p.m.

**SECOND ORDER OF BUSINESS**

**Approval of the Minutes of the March 17, 2009 Meeting**

Ms. Beaugrand stated the next item on the agenda is approval of the minutes of the March 17, 2009 meeting. Do we have any corrections or deletions?

On MOTION by Mr. Pincket seconded by Mr. Dosch with all in favor the minutes of the March 17, 2009 meeting were approved as submitted.

**THIRD ORDER OF BUSINESS**

**Acceptance of the Landscape Maintenance RFP Committee Minutes of the February 4, 2009 Meeting**

Ms. Beaugrand stated we have acceptance of the landscape maintenance RFP committee minutes of the February 4, 2009 meeting. These have been in the board packet for a couple of months now.

On MOTION by Mr. Pincket seconded by Mr. Dosch with all in favor the minutes of the February 4, 2009 landscape maintenance RFP committee meeting were accepted.

**FOURTH ORDER OF BUSINESS**

**Discussion of Facilities Improvements**

Ms. Beaugrand stated the next item is discussion of facility improvements.

Ms. Spears and Mr. Lucas joined the meeting at this time.

Mr. Lucas asked where would you like to start off?

Ms. Beaugrand stated it doesn't matter.

Mr. Lucas asked did everybody receive a copy of the storage building? Dicky Smith has priced it just as you have seen it and Stewart brought something to my attention as far as once we add that mop sink we had to tie into the sewer and that is going to involve a little bit more as far as excavation and tying into it. We have a price to do the facility just as it is drawn with the mop sink included.

Ms. Minnis joined the meeting at this time.

Mr. Lucas stated the price to do the storage building is \$105,000.

Mr. Maxwell stated the three items we talked of before, the storage building and the associated site work and demolition and also relocating the bike racks and installing a new bike slab for displacing of that building that is all included in the \$105,000.

Mr. Lucas stated we have talked to Stacie about where we have tentatively talked about installing the bike racks is as you drive up to the front of the building on the left hand side in the niche in front of the side entrance. I'm not sure I can get all the bike racks in there but that is what we are going to try to do. We are going to try to buffer it with some landscaping. She was

saying since the bike rack was somewhat removed from the front of the building a lot of people didn't like it as well. We thought this might be a better location. I'm not sure I can get all the bike racks in but we are going to try to work around between the Magnolias that are there and the main landscaping that is there. It is between the tennis entrance and the main doors.

Ms. Beaugrand stated so the \$105,000 takes care of the excavation, moving the bike racks and building the building.

Mr. Maxwell stated and sanitary connections.

Ms. Beaugrand stated if we weren't going to do the mop sink then what would it be?

Mr. Lucas stated we would have a credit of \$7,500.

Mr. Dosch stated I assume this includes HVAC.

Mr. Maxwell responded yes, HVAC and electric.

Ms. Beaugrand asked did the estimate we had last month include HVAC?

Mr. Maxwell responded no. This building has insulation and sheetrock in the ceiling.

Mr. Lucas stated they are going to finish that off.

Mr. Maxwell stated it will be painted block on the inside it will be a lot like walking into the pool equipment area of the pool house. That also includes the storage shelving, workbench.

Ms. Beaugrand stated so it is turnkey.

Mr. Lucas stated yes.

Ms. Beaugrand stated Stacie I assume you have all went through this.

Ms. Hernandez responded yes.

Mr. Lucas stated for the storage building that would be PCO 65 for the full thing and if you accept PCO 66 that would deduct the mop sink.

Ms. Beaugrand stated PCO 65 is \$105,000.

Mr. Lucas stated PCO 65 is \$105,630 and PCO 66 is a credit of \$7,523.

Ms. Beaugrand asked any comments from the board as to which route?

Mr. Pincket stated my thought is to put the sink in it, have the running water and drain. It is going to be a lot more functional as a maintenance building.

Ms. Beaugrand stated this also comes out of the bond funds.

Mr. Dosch stated it just gives you a complete workshop and maintenance shop and if you spill something you have access to a sink.

Ms. Minnis asked this is the building but not the interior? It is the sink and air conditioning.

Mr. Lucas stated a workbench, heavy duty storage shelving and additional lights so they have plenty of lights to work.

Ms. Minnis asked Jerry is there anything that isn't in this plan that you would be asking for later that may not be able to come out of a bond fund that would be needed?

Mr. Hill stated there could be some extra tools or equipment that as we go along and find we may need.

Ms. Hernandez stated that is more O&M than capital.

Mr. Pincket stated it says here that the a/c units are wall mounted HVAC unit.

Mr. Lucas responded yes with a remote condensing unit.

Mr. Pincket asked it is not going to be like a window unit?

Mr. Lucas responded no.

Ms. Minnis stated the one thing I missed and I can't see it is, what is the square footage of this?

Mr. Maxwell responded 544 square feet.

Ms. Beaugrand stated procedurally we talked about the wish list last month. This is kind of what I was thinking that we were going to kind of take it in totality and not piecemeal as far as PCOs were concerned. I don't know maybe I'm thinking differently than everyone else but I don't know what you are anticipating as we go through this process of figuring out I think we have to look at the stuff that we do here because that comes from the bond funds and the stuff off site of this facility would come out of our own funds. I think we have to separate it that way but I don't know that I necessarily wanted to look at this thing then go back into this thing.

Mr. Lucas stated we decided last month what items you wanted to do on your existing facility. I have the PCOs for those items. The only thing that you said you wanted to do on this facility that we hadn't discussed was the storage building so that is sort of the route I'm going. I guess I should have started off with PCO 63 first because PCO 63 was adding the additional lights on the playground.

Ms. Beaugrand stated yes we already did the front desk and the front desk is in and it looks good. I think we nixed the jogging path we nixed the airnasium.

Mr. Lucas stated the only thing left on your existing facility was the front desk is done you said you wanted to go ahead and do the additional lighting around the playground which I had the PCO for and then we have the additional enclosure so the two things that you said that you wanted you approved last week I have the PCOs for and then the new item on this facility was the storage building.

Ms. Minnis asked when we talked about the playground and going from one side to the next, has that already been done?

Ms. Beaugrand responded yes. We did that the same day we did the front desk.

Ms. Minnis stated this one is easier to piecemeal.

Ms. Beaugrand stated if he has it, it is easy.

Mr. Lucas stated these are the only items that we really have definitive answers on because everything else is still open for discussion.

Ms. Beaugrand stated we hadn't discussed how we were going to move through this process so I didn't know what you had anticipated. We have the PCO for the storage building, you have a PCO for the shade structure enclosure and you have one for the playground lighting.

Mr. Lucas stated that is correct. PCO 63 is the playground for the additional light fixtures. These light fixtures match what we have on the pool deck.

Mr. Maxwell stated those are all decorative fixtures out there.

Mr. Lucas stated this is for the additional three fixtures for a total of \$15,579.

Mr. Maxwell stated just to clarify something if you notice a difference in the line item budget from the PCO the line item budget considers bonds a lump sum cost so the bond is actually added in on each PCO. The base price is the same on most of these budget items.

Ms. Beaugrand asked then the shade structure?

Mr. Lucas stated PCO 64 for the shade structures around two of the enclosures is \$4,536. Those are the two items you approved last week.

Ms. Beaugrand asked do you have an official PCO for the 65 or 66? We have PCO 63 for \$15,559 for the lighting at the playground, PCO 64 for the shade enclosures \$4,536, we have PCO 65 which is for the building including the plumbing which is \$105,630.

Mr. Pincket stated PCO 63 is for \$15,579.

Ms. Beaugrand stated okay.

Ms. Minnis asked was there discussion about PCO 66?

Ms. Beaugrand stated 66 is if we choose to do the storage shed without plumbing there would be a credit \$7,523 that we would have to approve the change order to credit back against 65.

Mr. Lucas stated that would come off the \$105,000. Once we looked into it and found that it was going to be a little bit more to tie into that, that is why we gave you an option to either do the mop sink or we were talking about bringing a hose bib around to the outside of the door.

Mr. Maxwell stated the water service is only about 15 feet away it is the sanitary that is pretty far away.

Mr. Pincket asked would you tear up any concrete?

Mr. Maxwell responded yes. It is that radius layout so we are going to have saw cuts and take out a large section and it happens to be right in front of the door. That included putting all of that concrete back. There is an allowance in that PCO for landscaping and irrigation restoration as well.

ON MOTION by Mr. Pincket seconded by Ms. Spears with all in favor PCOs 63, 64 and 65 were approved.
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Mr. Lucas stated on the storage building I talked to my civil engineer and his fees would be anywhere between \$3,000 and \$5,000 in order to go back to the county, he didn't know what DRC was going to do or what we would have to do with water management. He didn't expect any issues just to let them know what was going on.

That would be all the discussion of the new facility. The next discussion would be the Davis Pond building as far as if you wanted to decide on the direction this evening.

Ms. Beaugrand stated I think at the very least we can discuss it.

Mr. Pincket asked do you have a current floor plan of the building?

Ms. Minnis stated I am interested in that as well because the size of some of these rooms I'm questioning.

Ms. Hernandez asked which rooms in particular?

Ms. Minnis responded specifically your office.

Ms. Hernandez stated my office is the same size as it is now.

Mr. Lucas stated I was able to save Stacie's office and the office in front those are existing walls but everything else are new walls. I don't have a CADD drawing of it I have a print of it. The bathrooms are new on both sides and everything is new.

Ms. Beaugrand stated on the floor plan to the left of the main entrance just to the left of the men's restroom it looks like there is a cube there.

Mr. Lucas stated that is a desk.

Ms. Beaugrand asked that is a built in desk?

Mr. Lucas stated it is for check in.

Ms. Beaugrand asked is that attached, there is also a wall desk there behind it. What I'm trying to figure out is the one thing that I really don't like is the entrance to the men's room having to be in that main entry and if there were some way that we could reconfigure the storage check in area to be able to have the entrance to that men's room right there without having it encroach in the main entry of that section of the building.

Mr. Lucas stated I guess you could make people when they are using that facility come all the way down into that. That is nothing more than a free standing desk, that was a check in desk.

Ms. Beaugrand asked what do you mean come all the way around?

Mr. Lucas stated they would literally have to come, if you were having a function here they would have to come all the way down.

Ms. Beaugrand stated no you keep this entrance here. I'm talking about just reconfiguring the check in layout so that you could have the door to the bathroom right here instead of right here but you still keep this entrance.

Mr. Lucas stated it just got real tight in trying to create given the program that Stacie and I talked about as far as trying to make sure I had enough room for reading, enough room for crafts, enough room for check in, enough room for admin, it just got real tight. I can certainly try because I originally had something like that but in trying to make it functional for the daycare and camping on the check in that became the issue.

Ms. Beaugrand stated so the wall unit that backs up to the restroom walls where you have the two chairs, is part of the check in area. Why couldn't you have that a U shape with a little bit of standing room so you don't impede the entrance into the restroom there too but have this kind of come out to a U.

Mr. Lucas stated I will certainly try that. It is just going to make the check in and the people who are working there give them a lot less area. You have to decide.

Mr. Pincket stated there is a lot of space on the other side of the building. Three people working just one side of the building you don't necessarily need that.

Ms. Beaugrand stated it depends on how many kids you have checking in for camp.

Mr. Pincket stated you are going to have two seats there anyway even if you take that desk away so is the third desk going to make a critical difference when people are checking in?

Mr. Lucas stated once I reduce it to put a door there if that still works I don't have a problem with it. I was just trying to make sure I gave her enough room for all of her staff especially when you have check in and everything going on right there.

Ms. Minnis asked are there doors on these two walls right now?

Mr. Lucas responded no, those are new doors. They are windows right now we are changing into a door.

Ms. Beaugrand stated you could theoretically have people working a function in the multi purpose room in the center and having camp going on, on the left with separate entry features.

Ms. Hernandez stated we will be using that center space. After camp is over that will be free space.

Ms. Beaugrand asked the center multi purpose space is that about the same size as that area is right now?

Mr. Lucas responded it is a little bigger.

Ms. Spears stated it would be nice on the bathrooms if you could have a hallway instead of the doors.

Mr. Lucas stated you are just going to eat up more space. All that can be done but the purpose was trying to utilize your multi purpose and to create a hallway for the restrooms.

Ms. Beaugrand stated I think you lose less space by seeing if you can reconfigure that check in area somehow.

Mr. Lucas stated the check in can get smaller then I will be more than happy to slip the doors.

Ms. Beaugrand stated it is just an idea. I can live with this I just think if there is a way that we can do it otherwise and remains functional for staff.

Mr. Lucas stated I originally had it that way but then I tried to give more area to the office.

Mr. Pincket asked do you have a drawing already that shows the door inside here?

Mr. Lucas responded it was a sketch. I could almost flip it the way it is and put the door there and reduce the check in.

Mr. Pincket stated I would like to see that.

Ms. Hernandez stated we are trying to enlarge our camp program. Last year we had 33 to 35 children, we are striving for 40 this year 6-9 year olds and about 15 10-12 year olds so with the number of children and the counselors they have to have we have anywhere from 6 to 10 counselors, they are going to come in, drop their clothing, their work gear, computers if they have them, they are going to have to have space to sit down and check in so having just three work spaces is pretty limiting given the number of counselors that we are going to have. We would like to increase that if we can. We are going to try it this summer see how it works in the current space that we have and with the thought of improving it and being able to break up the kids better with the reading and crafts and the game room.

Mr. Pincket asked have you considered getting more space, moving these large bathrooms, the men's and women's rooms over to the other side, taking the massage room and break room limiting it to the other bathrooms. You don't have to have four bathrooms in there do you?

Mr. Lucas responded what Stacie wanted was two sets of restrooms, one for the admin area and one that while the kids camp was going on that bathroom would be dedicated to the children and she wouldn't have them mix with the adults and the children.

Ms. Hernandez stated it is a risk management issue having adults going in the bathroom with children. We don't allow that. We make sure the kids go three at a time inside and the camp counselor is on the outside listening with a foot inside the door but we can't control everyone that goes in there. Homeowners come in they are looking at the facility and just want to go to the bathroom that has happened too. We like to be prepared and prefer the kids to be secure rather than a bunch of outside people that we may not know about.

Mr. Pincket asked have you thought of moving the larger bathrooms over to the right and the smaller bathrooms on the other side then you have more room for the camp.

Mr. Lucas stated there are a million different ways. The massage room is something that we added at the end because that was a money making opportunity so that is why the massage room came on there at the end.

Ms. Spears asked what is the storage space? Is that something that needs to be by that front desk?

Mr. Lucas stated those are the cubicles where the kids put their gear.

Ms. Hernandez stated there is not much storage over there.

Ms. Beaugrand asked are you still going to be able to use the little room at the pool for camp as well as this area?

Ms. Hernandez responded right now it is for the swim teams.

Ms. Beaugrand asked they will be using that during the day?

Ms. Hernandez responded yes.

Ms. Beaugrand asked do they need to be using that during the day?

Ms. Hernandez stated they need a place to store their goods and if you have gone into that room half of it is for the swim team and the other half is for miscellaneous things. They are just as large as they ever were and we were kind of wondering how many people they would have this year and it turns out that they are just as big as they have always been. They have never had a space for storage, it has always been in the concession area or storage closet. We kind of let them use that room and it looks like it is going to work out well. Kyle went down there last week and cleaned it out so they are very happy about that.

Ms. Minnis asked could you make this room have three offices versus one that is 18 feet? That is big for an office. You could get another office out of this side or add more storage. I just think 18 feet for an office is like the size of this conference room if we are talking about efficiency.

Mr. Lucas stated that is the room Stacie is in now and she is pretty much using it all.

Mr. Dosch asked Stacie just thinking out loud, on your side you have yourself, Shelly and Debbie's office and you have all this space for conference room and other things. I am not doubting it but you have three people over there in all that space yet you are going to try push 18 people on the left side. Maybe there could be some compromise like the massage.

Ms. Hernandez stated we can get rid of that. We had a lot of requests for that so we decided to add that in for generating revenue. We also have a new person that has been added

on, a risk management person. If we have any growth at all we are going to have to have offices for that. It was a request by some of the homeowners that were in here the last couple of meetings that we have an area for conference so that is why I left that in there. After camp is over during the fall and spring we are going to do after school programs. We have drama and dance set up right now and look forward to adding part within the next couple of weeks so that after this is over this space can still be used and we can still continue to generate revenue.

Mr. Lucas asked what direction are you wanting me to head because in this plan right here what I have tried to do is maximize the open space in the center. If I increase the bathrooms on this side you can see how basically shown up against the windows and my windows are sort of my working point, the vaulted ceiling are sort of my working points.

Mr. Dosch asked are you considering enclosing the covered entrance?

Mr. Lucas responded we nixed that. We discussed that and we decided not to do that.

Ms. Beaugrand asked was it the additional cost or what?

Mr. Lucas stated when we first brought it up we decided we weren't going to do that.

Ms. Beaugrand stated I don't remember that we talked about so many things. Is it structurally something you could do?

Mr. Lucas stated you could easily do that you just have to knock the slab out and create an inside.

Ms. Beaugrand stated it is all a product of cost. We are bumping up on that top number on the cost so we have to be careful there on that side of this whole thing.

Ms. Minnis stated that is the other thing. With the cost of doing this and what furnishings would have to go with this on top of this cost?

Ms. Beaugrand asked did you have that in there Mike?

Mr. Lucas stated all this is a square foot cost.

Ms. Beaugrand stated that actually needs to be budgeted in there Stacie.

Ms. Hernandez stated we can use what we have.

Ms. Beaugrand stated I know I don't see replacing stuff but any additional especially this stuff over in the camp area, the desks and seating and so on, some of that is going to be new I would imagine.

Ms. Minnis asked in the construction cost does that include shelving in storage areas or is it just the building?

Mr. Lucas stated this is nothing but \$80 a square foot. All this is, is to give you a very generic feel for what it would cost. I think it is \$60 a square foot for construction and \$20 was for the demo. By the time you figure demo and construction it is ballpark of about \$80 a square foot. If you wanted to add lightning protection it was \$225 a square foot.

Mr. Maxwell stated between the aquatics building and Davis Pond it is about \$14,000 that I listed in some of the other budgets.

Mr. Haber asked what does that total come to on the square footage versus the price per square foot on the building just to have the job done?

Ms. Beaugrand stated that was at \$80. It was \$311,600.

Mr. Haber stated I think that may be something that whether that needs to be publicly procured is something that I want to look into.

Ms. Beaugrand stated yes.

Mr. Haber stated we are going to consider this a change order of our contract here.

Ms. Beaugrand stated it would be because that is all coming out of the bond funds.

Mr. Haber stated I just want to make sure the board understood that, that is something that will likely need to be public procured.

Ms. Beaugrand stated when we look at this in total. The stuff out at the pool is going to have to be publicly procured too.

Mr. Haber stated that as well.

Ms. Beaugrand stated we can knock those sidewalk expenses out of there completely. That is \$235,000. I think we need to get a firmer budget on this. Work together and see how maybe you can better utilize some of the space, look at the option and it may not be cost efficient to do the knock out on the front I'm not sure. Then Stacie we need to figure out finishing costs on the interior and add that to the \$311,600 or whatever that number ends up being before we can decide.

Mr. Pincket asked Mike, what is involved with minor moving things around? Do you have this all on a software program?

Mr. Lucas responded this is all drawn in CADD. Do you have things in particular that you would like to see? The reason the smaller restrooms were over there is basically I was trying to maximize the multi purpose area and if you look at that area and start moving things around trying to keep a straight wall there on the right hand side where that window is, just trying to

keep it clean and neat and making that area the most usable because what Stacie wants to do out here is she wants to have functions going on and zones and stations going on out here and all of that space is valuable space.

Mr. Pincket stated I understand that. It is something I want to take a look at and talk to you but if there are separate zones wouldn't it be helpful to be able to close off the multi purpose room from the space?

Mr. Lucas stated whenever you have camp they are going to use the multi purpose room. What you would be able to close off is this right here, the admin from the multi purpose room.

Mr. Pincket asked are there times when people use the multi purpose room and they don't need to get access to the camp area? I guess they do now because of the restrooms but if we reconfigure that they may not need to. Right now they can walk around the building I suppose except for the admin area.

Mr. Lucas stated if they were using the multi purpose room the way it is set up now they could use the restrooms. If you did it the other way, there is never going to be a way if I switch the bathrooms around that you could shut off this area over here.

Ms. Beaugrand stated the thing is I think you are better off having the larger bathrooms next to the camp because you have the two stall situation versus the one stall which is a better way to run the kids through faster.

Mr. Lucas stated I will get with Stacie and if we can reduce the check in to have that flipped that is a very easy change to make. Dealing with existing windows and dealing with that ceiling treatment the way it is and trying to make this space work and be open and flexible so you can use it.

Mr. Pincket stated just another thought. I see the HVAC is in the rec area, can we stick that on the other side of the building?

Mr. Lucas responded no because of that vaulted area you have two separate units. That is the location it is now and if by some chance we could put some of it up in the attic because a lot of times we do.

Mr. Pincket asked is it important that the unit be located there as opposed to somewhere else?

Mr. Lucas stated it is just because that is where it is now.

Mr. Pincket stated it could open up quite a bit of space for the rec area.

Ms. Beaugrand stated you are talking about the kids side, that is a big closet.

Mr. Lucas stated that is how much room if you look at it now you have two big units right there. You are going to have that space.

Ms. Beaugrand asked so that entire closet is encumbered by the HVAC?

Mr. Lucas responded yes.

Mr. Pincket stated but if we are wiping the slate clean as I understood we are gutting this building we could put it where we want.

Mr. Lucas stated that is true. Where would you put it?

Mr. Pincket stated there is a lot of space over here on the admin side.

Ms. Beaugrand stated you have to have one on each side.

Mr. Lucas stated I have a vaulted ceiling in there and you can't go across. You have separate units. A lot of times we put them up in the attic but you create an attic truss for that and for whatever reason they did not choose to do that which would have made sense you have all sorts of room up in the attic that you could have done that but they didn't do that.

Mr. Maxwell stated it would increase it but it could be done.

Ms. Beaugrand asked how much?

Mr. Maxwell stated I would need to find out what needs to be done with the loads, they can do truss repairs and build new ones. It has been done before. It is how valuable is that space.

Mr. Lucas stated I'm not sure the units would fit in there the way it is now.

Ms. Beaugrand stated look into it. You are going to try to get us a floor plan on the existing.

Mr. Lucas stated I will see if I can scan that and get it over to you. I have the plan but don't have a CADD drawing of it. Do you want to discuss any of the features of the existing aquatics facility, the existing pools, bathrooms, storage room, bath house? I talked to Terry Wilmont who is the pool engineer over here as far as the process we would have to do and basically once we start renovating the existing pool we would have to write a letter to Bob Pryer letting him know the full extent of everything that we are doing and everything we do would have to comply with the new code but as far as him coming back and checking it he won't have to come back and check it. We will have the engineer certify that the night swim does meet the

criteria and only the local person will have to come back and check it, Bob Pryer and HRS will not have to come back and check it. We will copy him on the letter. It will be all local issues.

Ms. Beaugrand stated one of the things we had talked about last month was relating to the water slide and we were wanting to get an idea of loads at the old pool once things heat up and this month hasn't been a very good example because of the weather.

Mr. Nelson stated we have had 15 people since we opened but since camp was there we had an average of 26 on Tuesdays and Thursdays.

Ms. Benson stated camp is really bringing in a bunch of kids and we also have to take into consideration that the pools are a little bit cold over there. Once it does warm up then we can move swimming lessons and a couple of things like that over that will raises our numbers a little bit more.

Ms. Minnis asked when you add a lifeguard what is the average cost to the payroll? What do they make an hour?

Mr. Nelson responded \$7.75 an hour.

Ms. Minnis asked if we were to put a structure over there how many would that be?

Ms. Hernandez responded two additional.

Ms. Beaugrand stated I want to get more numbers because I don't think this was a representative month due to the weather.

Ms. Benson stated we did have a great turn out here. Spring break from April 3 through April 13 we had 608 people walk through the door. A lot of the people at the other facility like to sun bathe and some of the older adults enjoy not being over there. I have seen a few kids not very many, they say we are just trying to get away from the crowd and come over here for a little bit but they don't stay very long. The water is just too cold right now and they end up coming back over here and they enjoy it over here with the splash feature and slide. There are a lot of them at the competition pools.

Ms. Beaugrand stated let's get into more detail next month when we get some more numbers.

Mr. Lucas stated you have the aquatics facility, what we are doing with the basketball and volleyball court, the existing pavilion we were going to do something to. Do you want to table all of those?

Ms. Beaugrand stated I think we need to go through all of them in detail and make sure everyone is in agreement with what we are doing. I think in general we are but I want to be sure we are all comfortable with it. Maybe go ahead and put together the PCOs on some stuff other than the building may not be ready to get to that point. I think the majority of the stuff we kind of agreed on. The one thing we were questionable on was adding the slide feature.

Mr. Pincket asked wasn't there an issue about whether we had sufficient money to pay for all of this?

Ms. Beaugrand responded that is why we need the costs to be able to make sure we know what the money situation is and we need to know what the cost issue is going to be with the office building too before we can finalize all of that stuff. We have to take it all together.

Mr. Lucas stated what we will table for a while is no. 5 was the aquatics building improvements we will hold that one. Six was the bath house improvements. Seven was the storage room and the pool deck. Nine was the pool. We get into ten and that is the basketball and volleyball court.

Ms. Beaugrand stated we have to make sure that we have our costs and we need good cost numbers versus estimates. You gave us PCOs on the stuff here so we have to have a better feel for what the costs are. That would include the pavilion too in number eleven. We have to come to some conclusion on that building too because that is going to be a big chunk of the cost. We have limited dollars so we have to make sure that we look at that all together. As much as I would like to get started I'm more concerned to make sure we have it budgeted properly.

Mr. Lucas stated I'm trying to figure out what you need from us.

Mr. Maxwell stated all I did on the budget was include lightning protection on the two buildings down there at the end and I updated the storage buildings so it has revised grand totals of where it is at. It has the sidewalk improvements in there.

Ms. Beaugrand asked why don't you email that to Jim so he can email it to all five of us then we all have it.

Mr. Maxwell stated we try to keep it current so you can see where it is at.

Ms. Beaugrand asked do you feel comfortable that those numbers are pretty close?

Mr. Maxwell stated the grayest number on there that is not identified yet is the building. The other stuff is much closer. Finalizing the site lighting on the pool improvements that we really didn't get a design or information.

Ms. Beaugrand stated take the sidewalks off of yours too.

Mr. Maxwell stated I will take the sidewalks off and update it.

Mr. Smith asked do you want us to do any PCOs for the next meeting?

Ms. Beaugrand responded no that is premature because we aren't going to have the office building finalized. If what Stewart's got is a pretty healthy indication on everything but the office building then I think that is good for planning purposes.

Mr. Maxwell stated just to clarify, last meeting we discussed getting rid of the overlay paver deck so it is removal and replacement. I will remove that, get this cleaned up and get it over to Jim.

Mr. Lucas stated the whole front page will be gone now. We will just have the budget for the existing aquatics facility and that will include the improvements on the aquatics building itself, improvements on the bath house.

Ms. Beaugrand stated it is five on except for the option to do the thin paver. Keep the water slide in there so we have an idea of what that cost is for consideration.

Mr. Lucas asked when he gets that updated can he go ahead and send it to Jim and he will distribute it to you and when he does that I will send you the existing Davis Pond building.

Ms. Beaugrand stated then you can work together to see if we can get a little more efficiency out of that, reasonably.

Mr. Lucas asked how far do you want us to pursue enclosing that front area because that is something we talked about. The structure is there, that is the big part of it.

Ms. Beaugrand stated the question is whether the cost to do the slab work is worth the additional square footage. I have no clue what that cost is. I don't know if you can eyeball that or not just to see if it makes sense to do it. Figure out what the cost per square foot of that square footage is just to do that part it may be completely out of whack if we are talking \$80 a square foot on everything else and that is \$150 or \$200 a square foot then it doesn't make sense.

Mr. Maxwell stated since you have the roof over your head you are talking about building the exterior partitions and exterior finishes just a guess I would say it would be equivalent to the interior improvements because you have to enclose the space but you don't have to put a roof over it. You have to remove and replace the slab but what level of finish is going in there, is it a foyer area, is it wide open?

Mr. Lucas stated I would have to get with Stacie how best to use that. We are redoing the HVAC so it is not going to be a problem to condition.

Ms. Beaugrand stated you might have to reconfigure the entries into the side and that may take care of bathroom issues. You are the architect, you are the spacial planner, you figure it out. Work together to figure out what makes the most sense and the numbers are going to dictate.

## **FIFTH ORDER OF BUSINESS**

### **Discussion of Certification of Completion of Series 2006 Project**

Ms. Beaugrand stated the next item is discussion of certification of completion of Series 2006 project.

Mr. Haber stated there are really two things that you want to do when you certify a project complete. One you look for a certificate from the engineer saying that the project is complete and the district accepts that certificate and formally deems the project complete. In connection with that process you also finalize your assessments for the particular bonds that were issued to fund this project. In connection with that what we need is to look at how much money is remaining in the construction account, how much money is it going to take to complete the project so that way the district manager can have some idea of how much money is going to be left to redeem bonds. In order to finalize assessments we need to prepare a final assessment resolution that will establish what the assessment will be per lot based on the amount of money that is going to be used to redeem the bonds. It is a two part process, one, deeming the project complete and two, finalizing the assessments. It is something that can be done in one resolution and at this point it sounded to me like the board has finalized all decisions that are going to be made for purposes of spending construction proceeds for this particular project. At this point it is just a matter of district staff reviewing what's been approved, looking at those costs and then working with the engineer and working with the district manager/financial advisor to put together the assessment roll put together the certificate and then present to the board the resolution which would accept the finalized project and finalize the assessments. That is the process.

Ms. Beaugrand stated we are going to have around \$3 million or so going back to the bonds from what I can tell. We have the 2006 funding is at \$3,180,000 and we don't have \$180,000 budgeted as three PCOs so we are going to have at least \$3 million going back which will be a nice chunk of change to modify the assessments with.

Mr. Haber stated I think that was on the agenda as a reminder to advise the board of what the process is before the formal procedure will be done at the next meeting with a resolution, you will have the engineer's certificate and have an assessment roll to approve.

Ms. Minnis asked what about an outstanding project to build this building against this? Would that have to be completed?

Mr. Haber asked the storage building?

Ms. Minnis responded yes.

Mr. Haber stated we are going to have to rely on that and essentially what the certificate will say the project is complete with the exception of the building and we will need to set aside the funds that will be needed to finish that building and the assessment roll will take into consideration the funds remaining other than what was set aside to complete that building. You can deem a project complete with some minor aspects of the project that are still underway.

Ms. Minnis asked have we signed off on everything in this building, all punch lists are complete or everything is in agreement, there is nothing left outstanding?

Ms. Beaugrand stated punch list items don't cost us money.

Mr. Lucas stated punch list and warranty items.

Mr. Haber stated you are going to be relying on a certificate that that is in fact the case.

Mr. Pincket asked what would happen if we assume that the cost to complete the items on this building are a certain number and we don't spend all the money? What do you do with the difference?

Mr. Haber stated the difference can be used to redeem bonds again if it is a material amount and if it is not generally you find a way to spend that money on the project. If you can't find a way to spend the money then it is usually a material sum and it may be worth redeeming so it just depends. Generally you set aside that amount and you are able to spend it on your project.

## **SIXTH ORDER OF BUSINESS**

### **Request for Expansion of Serving Area Authorized by Liquor License**

Ms. Beaugrand stated the next item is a request for expansion of serving area authorized by the liquor license.

Mr. Haber stated I will touch preliminarily on it but will defer to Stacie for the specifics. As you probably recall we filed for a license for the beer and wine bar outside. Included in that

application we had to put a control rendering of the area to be licensed and it pretty much includes the service area out there. Stacie asked me if it is possible to broaden the area to be licensed. I have looked into it and it is a simple application, a four page application, that needs to be filed. We don't anticipate that will be difficult to do. I don't know what it will take once we file it, what kind of questions, what type of information we will provide so from my perspective it is something that is doable, it is something that can be done. It is up to the board whether it is something you want to pursue or not. I defer to Stacie as to the reasoning for wanting to do it.

Ms. Beaugrand asked what is currently licensed, the exact space?

Ms. Hernandez responded currently it is the Cyber Café.

Ms. Beaugrand asked just the interior portion?

Ms. Hernandez responded correct, however, we have had several conversations on the phone and here personally with food and beverage from the state, they are fine with it coming into this space here and then under the dining area because it is part of our service. I know that the summer is going to be difficult if we have an event that extends beyond this gate area to keep it controlled. It is a matter whether anyone would come and police it. Again, rules and regulations are only as good as our ability to police it. I thought we might go ahead and get an extension for either patrons and/or an event that might actually extend out to the deck just so we are covered.

Mr. Dosch stated I think it is a good idea. Is there an extra cost involved in this?

Mr. Haber stated it would be my office's time in connection with filling out the application won't be much time. There is a sign off from the county which the last time I got that sign off for the first application I happened to be in town so I just went by there and did it and I will try to do that. Alternatively I think I can do it by mail I don't know if I have to be there in person. I would try to minimize it to the best of my ability. I would say 5 to 10 hours and that may be high.

Ms. Beaugrand asked there is no application fee?

Mr. Haber stated if there is it is minimal.

Ms. Minnis asked when you make this application change it is permanent until you make another change?

Mr. Haber responded yes the purpose of the application is to amend the area that is licensed. If you want to change it again I think you have to file the same application to amend again.

Ms. Minnis asked when you renew the license?

Mr. Haber stated your license is renewed for the area that has been licensed as opposed to amending the area that was licensed.

Ms. Minnis stated it is worth the cost.

Ms. Beaugrand stated I agree.

Mr. Pincket asked would it make sense to get as large an area as possible covered by the license?

Mr. Haber stated yes that is what I will do.

Mr. Pincket stated as long as it is contained by the fence.

Mr. Haber stated I will have to work with Stacie to get the drawing. I don't know if you have something that may be easy for us to submit to attach to the application. It probably makes sense to say we want that whole thing licensed and let them come back and say we are going to have an issue with this and we can go from there.

Mr. Lucas stated let me know what you need and I can identify square footages.

On MOTION by Ms. Minnis seconded by Mr. Pincket with all in favor staff was authorized to move forward with filing the liquor license application to extend the boundary.

**SEVENTH ORDER OF BUSINESS**

**Discussion of Preliminary Opinion of Costs**

Ms. Beaugrand stated the next item is discussion of preliminary opinion of costs and this is just an update that we have seen on a monthly basis of the expenditures budgeted for the interior. We are pretty close to zero.

**EIGHTH ORDER OF BUSINESS**

**Discussion of Cost to Complete Schedule**

Ms. Beaugrand stated the next item is discussion of cost to complete schedule. You can see what is left in our funds, we have the \$3,180,000 for the bond funds and then for the project that is the storage shed and the PCOs cover the rest will get refunded. For the project at the old facility we have \$84,700 for the Series 2002, the excess assessments at \$877,000 and the Horton

contribution of \$550,000. That is our budget for the stuff we were just talking about at the other facility, the total of those three numbers. Take that into consideration as you are looking at the stuff they are going to be sending us.

**NINTH ORDER OF BUSINESS**

**Approval of Pay Requests**

**A. No. 313 Payable to England Thims & Miller, Inc. in the Amount of \$211.10**

Ms. Beaugrand stated the next item is the two pay requests we have for this month. Pay request 313 is payable to ETM for \$211.10 for construction administration.

**B. No. 314 Payable to Hopping Green & Sams in the Amount of \$640.00**

Ms. Beaugrand stated pay request 314 payable to Hopping Green & Sams for \$640 for consulting work.

On MOTION by Mr. Pincket seconded by Ms. Minnis with all in favor the pay requests were approved.

**TENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Haber stated one issue I want to report on and I think you all have copies in front of you of a formal written protest as well as a motion to dismiss. This stems from the RFP for landscape maintenance that the board approved at the last meeting. Subsequent to sending out the award notices we did receive this formal written protest that you have in front of you and just so you know the formal written protest is from Trim Terrific and the motion to dismiss is from Cornerstone, the entity that the district awarded the contract to. Under the district's rules the factor that we are looking at is whether the formal written petition alleged any disputed issues of material fact and why that is the important issue is that dictates the manner in which the district should handle the protest. If there is a disputed issue of material fact then the district is required to hold a formal hearing. If you hold a formal hearing you have to appoint a hearing officer, you have to file somewhat of an evidentiary procedure, you have to enter preliminary hearing orders, you have to receive offers to settlement stipulations, when you issue an ultimate order each party has to be given an opportunity to issue objections to your order. It is a more time consuming and

lengthy procedure. If there are no disputed issues of material fact the district can follow an informal procedure. Under the informal procedure you do not need to appoint a hearing officer, it can be as simple as continuing today's meeting for the board to meet. At that meeting both parties can be given the opportunity to present their side of the case and then the board makes a decision and the board issues a decision and that decision merely has to set forth the facts, the legal and policy grounds for your decision and that is the end of it. As it states in the name it is a much more informal process. Based on my review of the formal written protest that was provided as well as the motion to dismiss I think you are in a position where you could if you so choose move forward with the informal proceeding. As you saw in the motion to dismiss Cornerstone made the argument that the protest failed to allege with particularity the facts in law on which their protest is based and based on my review of it I frankly can't tell the disputed issues of fact. From my perspective I am comfortable advising the board that should you wish to follow the informal procedure as opposed to the formal procedure I am happy to answer any questions regarding the process or the documents you have in front of you.

Ms. Minnis asked while this is going on who has the contract?

Mr. Haber stated Trim Terrific still has the contract in accordance with the district's rules until the RFP and any protests are settled you stay with the incumbent. Trim Terrific still has the contract. Trim Terrific's contract provides that upon the district deciding on a new contractor that the contract terminates. That is somewhat inconsistent with our rules so the way I interpret it is as soon as we resolve this issue the contract with Trim Terrific will be terminated and we will begin the process of contracting with Cornerstone.

Ms. Minnis asked if we were to move forward with an informal hearing we would extend this meeting to another day?

Mr. Haber stated yes I suggest you continue the meeting. The district is required to give written notice at least 3 calendar days in advance of the informal proceeding. If you continue this for a week from now that would give district staff an opportunity to give both sides notice of the informal hearing. You would meet for the sole purpose of conducting this informal hearing. It would be strictly for the purpose of giving you the opportunity to hear both sides arguments.

Ms. Minnis asked would your office be representing, would you be here?

Mr. Haber responded yes we could be here or on the phone either one and we would be representing neither the petitioner or Cornerstone but really just the district confirming what the

district did was in accordance with its rules and in accordance with Florida law and we are comfortable that that is the case.

Mr. Pincket asked will public notice be required? Can we just continue it and take up a matter that hasn't been identified in the agenda?

Mr. Haber responded actually what I recommend doing is if we do this is by board motion a motion to amend tonight's agenda to include consideration of the protest and then you can continue that item on the agenda to whatever date you wish to continue this meeting.

Mr. Pincket asked the notice that we published of this particular meeting is sufficient? It doesn't have to specifically itemize that.

Mr. Haber responded yes because the affected parties are getting the three days notice so as far as any published notice the continuance is sufficient.

Ms. Minnis asked is there any timeframe that we have to have this informal hearing since this has been received?

Mr. Haber responded no. From my perspective it is in the district's best interest to do it as quickly as possible in light of the fact that I think Cornerstone's contract is going to be less than the district's current contract. The district is probably motivated to get it done but there is nothing in the rules that say from the date of the receipt of the protest the district has to have a hearing by this date or this date.

Mr. Pincket stated in earlier conversations you and I have had I questioned you about cites of sections of our procedures that are set forth in the written protest and you said that this one section we were discussing doesn't even exist because of the form that was used was a prior form that was kind of listed from the Luke Brothers protest and this one. With that being said the section 1.14 do we have a rule 1.14 that provides the basis for the written protest? Has that rule been changed?

Mr. Haber responded it has been changed and the number has been changed entirely. The protests are now in section 3 of our rules. If I had to guess substantively that language from 1.14 has changed too. I don't know off the top of my head what the changes are.

Mr. Pincket stated we have a protest citing a rule that doesn't exist or might exist but certainly has nothing to do with filing the protest.

Mr. Haber stated right.

Ms. Minnis asked where did he get that?

Mr. Haber responded I think what happened was as you may recall the previous RFP we went through Luke Brothers protested and you may see in this protest that we have it looks like maybe they did a search and find, Luke Brothers appears in this one so I think they used the Luke Brothers protest in the form.

Mr. Pincket stated actually if you think about the basis for the protest of Luke Brothers and the law that is cited here this is a Luke Brothers protest not a Trim Terrific protest.

Mr. Haber stated really when Luke Brothers protested the rules that were cited in here were in affect. Since then the district adopted amended rules. These rules are no longer the appropriate rules to cite.

Mr. Pincket asked do the appropriate rules that permit a written protest require that the facts be pled in particularity in the protest itself?

Mr. Haber responded yes and I think the motion to dismiss filed by Cornerstone doesn't reference the rule but where it says that it is not set forth with particularity the facts of law that is required by the rules so I think they cited from the rules they just didn't put the number. That is still in our current rules.

Mr. Pincket stated I'm questioning the relevance of using that argument to file a motion to dismiss if they don't cite the rule that says why this is important.

Mr. Haber stated they didn't cite the number of the rule but the district's rule does require that a protest allege with particularity.

Mr. Dosch asked the precedent they point out Eagle Tire Service versus the county, does that have any legs or teeth?

Mr. Haber responded I don't think it is relevant to our current situation the Eagle Tire case addresses a situation where you have a proposer who cost less than the one that was chosen and in our case the one that was selected cost less than the proposer challenging.

Ms. Beaugrand stated it says in particular in paragraph 4 that awarding a contract to a contractor filing a higher bid.

Mr. Haber stated that is addressed in the motion to dismiss as well.

Ms. Minnis asked in this formal hearing bring out our rules of procedure to say that these don't exist in the current rules and therefore, we agree with the judge?

Ms. Beaugrand stated we are the judge.

Mr. Haber stated you are the judge. You will be hearing arguments presumably from both sides from Trim Terrific and from Cornerstone and then you will be the ones. If I have to guess Cornerstone's attorney will realize that and probably bring that to your attention.

Mr. Pincket stated even though they cite the wrong rule it is probably not a sufficient basis to rule. There are other potential basis to rule.

Ms. Beaugrand stated so we need to make a decision.

Mr. Haber stated whether you want to go with formal or informal and then when you want to do it.

Ms. Beaugrand stated my recommendation would be that we go the informal route.

Mr. Haber stated I would like a motion stating that you will move forward with informal proceedings based on the finding that there is no disputed issue with material fact. You can do that motion then we can do a second motion as far as the timing of the hearing itself.

On MOTION by Mr. Pincket seconded by Ms. Minnis with all in favor the board will move forward with an informal proceedings based on the finding that there is no disputed issue of material fact.

Ms. Beaugrand stated the next thing we need to do is amend the agenda to add an agenda item.

Mr. Haber stated you can just put consideration of bid protest.

On MOTION by Mr. Pincket seconded by Ms. Minnis with all in favor the agenda was amended to add an item to deal with the formal written protest petition of bid protest filed by Trim Terrific.

Ms. Beaugrand stated we will have a motion to continue the hearing at the end. Do we need a motion to direct staff to notice the affected parties?

Mr. Haber responded that was part of your motion to move forward with informal proceeding.

**B. Engineer**

There not being anything, the next item followed.

### **C. Recreation Facility Manager**

Ms. Hernandez stated our first Family Day 5K Fun Run was on March 21. The race was a big success. We had over 588 registrants with over 388 racing. We had a few hiccups but all issues were covered in the post briefing meeting and we look forward to a bigger and better race next year. At this time I do not have final numbers I hope to bring them to our next meeting. Special recognition to Susan Beaugrand for coming in third in her division and to Del Dosch for showing up very early in the morning and helping us with traffic control. We really appreciate it.

I have enrolled my email address with the St. Johns County Sex Offender Unit so that if an offender resident or annual pass holder moves into our area then I am notified. We currently have four on this list, two residents have restrictions and should be denied access to the facility, the other two individuals have no restrictions. One of those individuals does have a membership the other does not.

Ms. Beaugrand asked so the one who is not restricted has a membership?

Ms. Hernandez responded yes one does and one does not.

Ms. Beaugrand asked the two that are restricted do not have memberships?

Ms. Hernandez responded they do not.

Mr. Pincket asked do you have a system set up so if they apply for membership you will reject them?

Ms. Hernandez responded yes. Code Adam has been implemented into the facility, it is an internationally recognized missing child safety program. It was originally created by Wal Mart stores in 1994. Its name is in memory of Adam Walsh the 6 year old, the son of John Walsh the host of America's Most Wanted. Today many department stores, shopping malls, supermarkets, amusement parks and museums participate in this program. I am happy to say we are on board there.

Currently we have 14,445 residents with access to the JCP amenities. Also Rowdy Gaines an Olympian from the 1984 Olympic Games visited us several weeks ago. He was here to do a clinic and session with the Loggerheads and the kids were just thrilled. It was really a great time. He stayed much longer than he was supposed to. He had a good time, the kids had a good time, the lifeguards had a good time watching. His clinic was very informative he is still

very young and energetic and it was a really great thing to see, parents were out on deck taking pictures and they were all very excited.

The sportsplex staff is working on basketball clinics and pick up games as well as competitions. I think Brandy and Kyle have an aquatics report for you as well.

Ms. Benson stated I am the assistant aquatic director here and I teach the lifeguarding classes. So far we have had a total of four that I have taught starting in February. We have one more coming up in April. Hopefully, we will have a couple more coming up. I think it brings great revenue. We stay in the same price range as UNF, Eagle Harbor, Eagle Landing, Oakleaf, Red Cross all of them. Hopefully it has brought in some new lifeguards and things like that and training some more people, put our numbers up a little bit higher. We did have just this week alone on spring break 6 saves total so we had one lifeguard T.C. Howell he made 3, Kyle made 2, Danny made 1 and one of our girls Leslie made 1. So far nothing bad has happened, no really bad emergencies or anything like that. We are trying to make sure that we prevent everything. In services we have them at least once a month with all of our lifeguards, we have about 65 on staff and I have been in aquatics since I was 16 and it is the highest I have ever seen. We had 200 people apply to have jobs here at JCP which is a phenomenal number and they are still applying. As they come through the lifeguarding classes they still want to apply. We encourage all of them to apply. Our lifeguards are on a three strike policy and after that they are gone out the door and we take the very next best one that we have already interviewed.

We also have swimming lessons that are going on. From October to March we have had 40 to 50 people register for swimming lessons and that is during the winter months which is great. I know we are an outside pool and it is a little cold and people get a little shocked and shy but we are doing great. We brought 7 new WSI instructors, water safety instructors, lessons aboard. The new registration is booming. They are asking and we discussed early this week about opening up group classes at night because our morning and private classes are just out the door and people are requesting for our staff. We are hoping to in May open up some group lessons from 4:00 p.m. to 7:00 p.m. besides just morning 8:00 a.m. to 12:30 p.m. and besides private from 2:30 p.m. to 7:00 p.m. Hopefully, that will bring in some great revenue.

Mr. Nelson stated in all of our lessons we are having to bring in more instructors because they are overflowing. I think next winter we should have more because we are actually going to

continue going and have a little break in between. Next winter I think we are going to have a lot more numbers than we did this winter.

Ms. Benson stated we also do have staff meetings and we have one this Saturday with all of our staff. We have regular staff meetings with our supervisors making sure that we are up to date both Kyle and I our phones are on 24/7, we never leave sight of the pool. We try to make sure that we are on staff with everybody. It is a new pool and a new system and getting people roped into the comp pool and realizing it is a lap pool and it is also a family pool and it is heated and things like that. We are working out little kinks. We do use the family pool for the lifeguarding class which is great because the old facility could not handle that because you need 10 feet of depth of water to actually teach the lifeguarding class. It is something new that is great to offer here to the community as well. Especially in the St. Johns area there is not really much for lifeguarding classes for the St. Johns area. It is great that we can be the people who can offer that. We are still in the same price range, we still offer the same thing across the board the same as UNF and all the other people.

Our pool parties we do have pavilions that are out here for rent and we have named two of them, Nemo and Turtle to kind of keep it separate. We have a lot of kids that are younger, the 5 to 8 year olds have the tee ball teams that want to come out and do their party and the splash park is bringing a lot of great revenue for that. It has really been slow, it is starting to finally pick up and people are starting to realize that we do have parties.

We have a slide pavilion it is not picking up as much but we have signs out and hope that it will for aerobics. We have people request Monday, Wednesday, and Fridays mornings and nights and we have Tracy aboard who is a great instructor and Jim Hanna who works upstairs in fitness and came to us this week and asked to teach. They can't call it aquatic Zumba or aquatic pilates they are getting the certification in September when they are going to offer it and a lot of the staff upstairs is going to it but she did say we could offer it as rhumba. While swimming lessons are going on we want to target the moms to take aqua zumba or aqua aerobics while they are having that. Hopefully, we will get some more numbers.

Mr. Nelson stated also we are offering classes on Saturdays. We have had a lot of people ask about classes on Saturdays.

#### **D. Manager**

There not being any, the next item followed.

**ELEVENTH ORDER OF BUSINESS                      Supervisor's Requests**

Ms. Minnis stated I have a question based on a conversation we had. I looked on the website and have gotten direct phone numbers and I think the website is a big improvement. I don't know who is doing it now.

Ms. Timbol stated her name is Janet Ridgeway.

Ms. Minnis stated she is doing an excellent job. Do we have where the minutes are? That is out there. Do we have our rules of procedure out there at all?

Ms. Timbol responded yes.

Ms. Minnis stated I was talking to Sharon Harper. I haven't gotten any emails since January. Has anybody else?

Mr. Oliver stated they may not use the district site for their email.

Ms. Beaugrand stated mine gets forwarded to my office and I'm still getting those quarantined.

Ms. Minnis stated I am not getting anything on the CDD. I will go to who?

Ms. Timbol stated Mike Anderson is the gentleman you need to call for that.

Mr. Dosch stated just a comment about the race event. I think we ran out of tee shirts maybe one option is to get some of these mesh vests have CDD member on the back as far as volunteers, CDD volunteer. We can use them year after year at other events. That is just a suggestion.

Ms. Beaugrand stated that is a good idea. I have to say that I thought the race was great. Morgan did a great job, all the staff was good. I was amazed at the turnout. It happened to be an amazing day so that helped.

**TWELFTH ORDER OF BUSINESS                      Audience Comments**

Mr. Stewart stated I am here representing the safety and security committee of the property owners association. There have been some illegal activities taking place in the parking lot of the old basketball court. Is there a possibility of leaving those lights on all night and not on a timer?

Ms. Beaugrand asked what kind of illegal activity?

Mr. Stewart stated transactions. We hire a police officer occasionally to come into the Plantation and work weekends when we think there is going to be a lot of kids out of school. It is very dark in that area.

Ms. Beaugrand stated security does rotate sometimes between here and the old pool.

Ms. Hernandez stated only when they are called right now.

Ms. Beaugrand asked those lights are on a timer now?

Ms. Hernandez stated they have always been on a timer.

Mr. Hill stated they are on a timer. There is nothing in the actual parking lot they are on the courts and they are on a timer.

Mr. Pincket asked do we have security all night long at this facility?

Ms. Hernandez responded yes.

Mr. Pincket asked is there some reason why that security couldn't make two or three trips a night just over to the other facility?

Ms. Hernandez stated no.

Ms. Beaugrand asked is it happening mostly in the evening or is it during the wee hours?

Mr. Stewart stated apparently it is happening from dark until 1:00, 2:00, 3:00 a.m.

Ms. Hernandez asked is it primarily on the weekends?

Mr. Stewart responded usually on the weekends is when we have an officer in here. Not every weekend just when we think there is going to be a lot of kids out of school.

Ms. Hernandez asked is it primarily kids or are we talking adults?

Mr. Stewart responded some are adults.

Ms. Hernandez asked is it a dangerous situation? Because they are going to ask me these questions unless we have to pick an officer that might carry a gun.

Mr. Pincket stated either that or they can just be the eyes and drive over there and if they see something they can call the police.

Ms. Beaugrand stated that is what I was thinking of just be the eyes to deter and if there is stuff that looks suspicious then they call SJSO.

Mr. Stewart asked would it cost much more just to have those lights on?

Mr. Dosch stated as Jerry said they don't shine in the parking lot.

Ms. Hernandez stated it might help.

Ms. Beaugrand asked why don't we try it for a while and see if that helps deter it.

Mr. Hill stated I believe the timer we have is only a two hour timer.

Ms. Beaugrand stated see what we can do.

**THIRTEENTH ORDER OF BUSINESS      Financial Reports**

**A. Balance Sheet as of February 28, 2008 and Statement of Revenues and Expenditures for the Period Ending February 28, 2008**

**B. Treasury Report – February 28, 2008**

**C. Assessment Receipts Report**

**D. Check Register Summary**

**1. General Fund 3/1/08 – 3/31/08**

Ms. Beaugrand asked are there any questions on the general fund check register?

On MOTION by Ms. Minnis seconded by Ms. Spears with all in favor the general fund check register was approved.
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**2. Recreation Fund 3/1/08 – 3/31/08**

Ms. Beaugrand stated behind tab 2 is the register for the recreation fund.

Ms. Minnis stated I had a question on the one for our friends from Black Box. Have they done most of everything here or is this ongoing?

Ms. Timbol responded there are a couple of ongoing issues that we are still trying to work out with a point to point phone connection between this facility and the recreation office building of some audio issues on the phone. What you are seeing also is we have some issues with some cordless phones, a box that is going to be covering switches in the filter room and that is coming from fresh box which you will see at the next meeting.

Ms. Minnis asked what is the difference between using them and Mike Anderson?

Ms. Timbol responded Mike Anderson is primarily for our computer needs. Black Box is phone related.

Ms. Minnis stated okay, thank you.

Mr. Pincket asked it looks like Rick Arsenault March pool maintenance is just shy of \$7,000 is that typical?

Ms. Hernandez responded yes.

Mr. Pincket stated there is a pool fountain item \$2,600+. What is that for?

Ms. Hernandez stated that is the general monthly maintenance for the pool and fountain.

Mr. Pincket asked do you have a contract with Rick Arsenault?

Ms. Hernandez responded yes.

Mr. Pincket asked is that an annual contract?

Ms. Hernandez responded yes.

Mr. Pincket asked do you get bids from other contractors when that rolls over?

Ms. Hernandez responded no.

Mr. Pincket asked how confident are you that that is a fair price?

Ms. Hernandez responded I am very confident. When we went through the budget process to have this contract here we spoke with several different competitors to get a price for the budget. Rick Arsenault came well below. We are talking thousands. I can't recall the number off the top of my head. I wanted to keep Rick because I worked with him for so long and he always came in under what other competitors I have heard about and he does an excellent job and he services us. We got some different numbers just to make sure that we had the right numbers for the budget process.

Mr. Pincket asked when was the last time you had a bid or talked to Rick Arsenault and he priced that?

Ms. Hernandez responded last summer before we got the final approval for the budget.

Mr. Pincket stated I would like you to at least look at competitor bids at least once a year.

Ms. Hernandez stated okay.

Ms. Minnis asked just for clarification, what is that number we have to go out for? I know we can do it ourselves.

Mr. Haber stated for a maintenance contract on an annual basis if it is greater than \$207,000 then you go through the public procurement process.

Ms. Beaugrand stated we are well under that for this contract.

Mr. Haber stated that seems like an odd number but I think it starts at \$150,000 and there are gross up factors that my firm did the calculations and I have it written down and that changes annually. It is \$207,000 for this year.

Mr. Dosch stated there are two leases we have, New Box and Key Equipment Finance. I'm assuming the Key Equipment is all the fitness equipment. What is New Box?

Ms. Timbol stated New Box is not a lease that is our phone company.

On MOTION by Mr. Pincket seconded by Ms. Minnis with all in favor the recreation fund check register was approved.

**FOURTEENTH ORDER OF BUSINESS      Next Scheduled Meeting – May 12, 2009 at 6:00 p.m. at the Julington Creek Plantation Club Multi-Purpose Room, 350 Plantation Club Parkway**

Ms. Beaugrand stated the next scheduled meeting is May 12, 2009 at 6:00 p.m. in this room. We need to figure out what day we are going to continue this hearing to. Monday or Tuesday is good for me.

Ms. Minnis stated I have to leave really early Wednesday.

Ms. Beaugrand stated it is going to be a short meeting. I am leaving really early Wednesday, too.

On MOTION by Mr. Dosch seconded by Mr. Pincket with all in favor the meeting was continued to April 21, 2009 at 6:00 p.m. at the same location.

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Secretary Assistant Secretary

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Chairperson/Vice Chairperson